



FORM TP4.1 Training Environment Issues Reporting

This form is used by ACSEP Training Program registrars to report issues within the registrar training environment. All issues are handled in accordance with the ACSEP policies including the Privacy Policy (P-004), Records Management Policy (P-012), Grievance Policy and Procedure (P-002) and Bullying, Discrimination and Harassment Policy (P001).

Complete this form and email to registrars@acsep.org.au.

Registrar details

Registrar's Name:	
Year of Training:	
Training Program Year:	
Date:	
Primary Supervisor's Name:	

Issue Details

Issue Occurrence Date:	
	<input type="checkbox"/> Ongoing Issue

Which area(s) does the issue relate to?

Registrar health, welfare and interests	<input type="checkbox"/> No structured orientation process <input type="checkbox"/> Inconsistent, unfair, unsafe or inequitable work hours <input type="checkbox"/> Bullying, discrimination or harassment <input type="checkbox"/> Ineffective registrar management between registrars, supervisors and administrative staff <input type="checkbox"/> Inability to participate in clinic governance
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If yes, how have you attempted to resolve it?

Have details of the issue been shared with anyone else?

How would you like to see the issue resolved?

Registrar's Signature:

Date: